

Indiana South commercial electric service application



Please complete this application if you are applying for new CenterPoint Energy Indiana South commercial or industrial electric service. In order to process your request, please complete all required fields (*) and mail a copy of your completed application and any necessary documentation to: **CenterPoint Energy Indiana South, ATTN: New Service Center, P.O. Box 209, Evansville, IN 47702-0209.** You may also submit your documents via fax at **888-287-2770** or e-mail at **NewService@CenterPointEnergy.com.**

If you are constructing a new building, please include a site plan, if available, with your completed application.

Need help?

For assistance, call **800-990-1930** to speak with a CenterPoint Energy representative.

Important!

Before submitting your application, review the important information found on the last page.

Please consult your **professional electrical contractor** to ensure the information you include is accurate and all required information (*) has been provided.

APPLICANT

1. Applicant

Please note: Service will be placed in the applicant's name. Service may be transferred to a new party after active service has been established.

Applicant name*		Point of contact name*	
Are you the property owner?*		Contact daytime phone*	Contact E-mail address
If 'No', please have the property owner call to grant authorization. Yes No		()	
Billing address*	Billing city*	Billing state*	Billing zip code*

SERVICE

1. Location information

Service address*		City*	State*	Zip code*
			IN	
County*	Township	Nearest major cross street	Subdivision	Lot number

2. Service request details

Service type*		Total square footage of heated space*	
Commercial	Industrial		
Structure type*		Current site status*	
Commercial house meter	Barn/pole barn	Gas grain dryer	Garage
Hotel/overnight	Retail/office	Medical	Production/industrial
Restaurant	Warehouse	Sign	Other _____
Preparation (empty lot)		Foundation Framing	
Enclosure		Finishing	
Is this service part of a multi-unit project?*	Electric meters requested*	Requested service installation date* (See last page)	
Yes No	1 Other _____	_____ / _____ / _____	

3. Customer-owned facilities

Please indicate if any of the following apply. If you make a selection below, please locate and mark the facilities prior to installation. **It is the customer's responsibility to mark all facilities prior to service installation—CenterPoint Energy is not responsible for damage to unmarked private facilities.** (Please read "Facilities" section on last page of this document before submitting your application.)

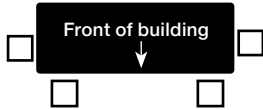
Customer-owned facilities* (check all that apply)					
Septic/sewer	Sewer lateral	Underground fuel tank	Well	Pet fence	Drains/downspouts
Sprinklers	Private electric	Customer-owned cable	Other _____		None
Potential surface obstructions*				Additional comments	
Concrete	Asphalt	Grass	Ditches/ravines		
Shed	Steep hill	Other _____	None		

ELECTRIC SERVICE

1. Electrical contractor information

Electrician name	Electrician phone
	()

2. Electric meter location

<p>1.</p> 	<p style="background-color: #cccccc; margin: 0; padding: 2px;">Mark preferred electric meter location*</p> <p>Three items are required: (1) In the diagram at left, please mark one of the four boxes to specify the preferred location for your new CenterPoint Energy electric meter; (2) Below, specify the distance (in feet) to the nearest corner of the building; and (3) Below, specify the distance (in feet) to the middle of the nearest street.</p> <p>2. Distance of electric meter to nearest corner of building: _____ ft.</p> <p>3. Distance of electric meter to middle of street: _____ ft.</p>
Will temporary electric service be required?*	If temporary service is required, has temporary saw service pole been installed?*
Yes No	Yes No <i>Pole must be installed within 75' of pole top transformer or 1' from a pad mount transformer.</i>

3. Electric service and load information

Please provide the electric service and equipment load information below. If you do not know this information, please consult your professional electrical contractor. **Please note: you may submit your application without providing this information; however, it will be required prior to service installation.**

SERVICE SIZE, PHASE AND TYPE

Size*				Phase*	
200 Amps	400 Amps	Other _____		1 Phase	3 Phase
Voltage*				Type*	
120/240V	120/208V	277/480V	Other _____	Underground	Overhead

ELECTRIC APPLIANCE DETAILS

Electric equipment type	Existing or new?	Number Of Units	kW per unit	Annual hours of operation
<i>EXAMPLE: 5-Ton AC</i>	<i>New</i>	<i>1</i>	<i>8 kW</i>	<i>1,200 (Annual cooling hours)</i>

IMPORTANT INFORMATION

Please review the following information before submitting your application:

Formal design requirements

If formal design is required, the lead time for installing electric facilities may be longer. Formal design is required if one or more of the following conditions are met:

- Greater than 400 amps
- 3 Phase
- If it requires more than one pole to be set
- Easements/permits required
- Length of service over 200 feet

If a formal design is required:

Our engineering department may contact you to discuss and/or schedule a site visit meeting to discuss the location of the meter(s), the service line route, the load sheet and easements. If an easement is required, you are responsible for providing the deed to the engineer that scheduled your site visit.

Installation site-ready checklist

- Site must be within 6" final grade
- Basement/foundation in and backfilled
- Clear 8' wide path
- Electric service install-meter socket(s) and riser installed
- Clearly mark/stake the location of all private underground utilities located on your property

Meter sets and inspections

CenterPoint Energy may not install and/or connect meter(s) at time of service installation. Before we can connect you to CenterPoint Energy's natural gas and/or electric system, a house line inspection from your city or county may be required.

A credit check and deposit may also be required before meter(s) are connected.

If you are in an area that requires an inspection (see list below), you are responsible for contacting the county or city to set up the inspection. The inspector will contact CenterPoint Energy when the inspection is complete. If your area does not require a county inspection, contact CenterPoint Energy at 800-990-1930 to have a meter(s) installed once your plumber and/or electrician have completed their work. The following Indiana counties require an inspection:

- Posey County
- Spencer County
- Vanderburgh County
- Warrick County

If your requested service installation date or site ready date changes, please contact CenterPoint Energy at 800-990-1930.

Facilities

By submitting this form, you are indicating that you have read and agree to comply with the following statement:

Prior to service installation and/or performance of improvement request by CenterPoint Energy, **You, as the property owner, are responsible for locating and marking all existing private buried facilities including sprinkler systems and septic facilities ("Facilities") at the Service Address provided above.** By submitting this Application, you agree to indemnify, defend, hold harmless and release CenterPoint Energy and its respective shareholders, directors, officers, administrators, managers, employees, servants, agents successors and assigns from or against any injuries, including death, damages, fines, claims, lawsuits, penalties or expenses, including reasonable attorneys' fees, arising from Your failure to locate and mark all of your Facilities at the Service Address provided above. This indemnification obligation shall not apply to the extent liability is caused by the negligence or wrongdoing of CenterPoint Energy. Please note that CenterPoint Energy is responsible for having utility facilities located at your address prior to our installation of gas and electric facilities.

Checking order status

To check the status of your request you may contact us via email at NewService@CenterPointEnergy.com or by phone at 800-990-1930.

Programs and services are operated under the brand CenterPoint Energy by Southern Indiana Gas and Electric Company d/b/a/ CenterPoint Energy Indiana South.